GAIA Weekly Meeting Minutes

**Date: Thursday Feb 06**

**Location: SMD 037**

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|  | **Attendance (Y/N )**  |
| President: Nicole Moffett | Y |
| VP Uni Affairs: Emma Jia | Y |
| VP Finance: Amy Huang | Y |
| VP Communication Franco: Leo Ayotte | Y |
| VP Communication Anglo: Rosalind Ragetlie | Y |
| VP Social Affair Franco: Felix Mercure | Y |
| VP Social Affairs Anglo: Levi Gautreau | Y |
| Secretary: Rebecca T.Doherty | Y |

* + Printer update
		1. Amy says it works on Macs. Everyone try it out to see what kind of computers it works on. Amy will try and hook the printer up to the desktop.
1. Geolypm receipts- Leo has them and is giving them to Amy. Amy and Nicole will review them to make sure they are all ok.
2. Faculty Council
	* Minutes from Marco – Leo did not get them from Marco. Marco says there was nothing significant about geography said.
3. President updates
	* Exec meeting conflict: Thursday February 27
		1. Reschedule to Monday February 24, 8:30pm. This still works for everyone.
		2. Year reps invited to March 6th meeting instead
	* Gaia Relay team
		1. Sign up on for team if you haven’t yet.
	* Department meeting
		1. Nicole has yet to receive formal meeting minutes…will forward to Leo
	* Ottawa’s Institute for Science, Society, and Policy. Nicole got an email from them about a program - developing more grad programs, interdisciplinary programs with science. Wants to know if we can help distribute French and English surveys to students.
		1. They didn’t actually attach the survey. So Nicole going to ask them for that and ask them what the deadline is to see if we can distribute, or just post on our site.
	* Environmental Law Conference : law school is going to be hosting this, a provincial conference that we are hosting this year on environ law. They want GAIA and geo students to attend.
		+ 1. 2nd annual conference - feb 21& 22 FSS. Theme: water, making waves.
		1. 15$ to register
		2. Lets post the poster on the gaia page and try and promote this.
4. Secretary update - Nothing
5. VP Uni Affairs update
	* Library – new books had been added to the shelf, Emma will add that to the inventory.
		1. Promo - This post on facebook has gotten the most views of all.
	* Scholarship
		1. Winners will be announced tomorrow night, Monday at the latest
	* Wine and Cheese update – the process is now quite different for booking with 1848 since Adam is no longer there.
		1. Cheese platter 75$, veggie 45$. Maybe we could discuss the concept of coupons . or Lets ask 1848 if we can do a split kind of thing, where we buy half of our food, and bring the other half.
		2. Café Nostalgica – they gave emma some e-mail contacts. It is going to cost us to rent the space, but they haven’t gotten back to her on the particulars of the prices yet. But if we collaborate with grad students, then they can book it, and we can get a discount.
		3. With FSS, we would have to book through the faculty, it would be costly, and tedious. Also Chantel mentioned about the room in SMD, that we couldn’t serve alcohol there. – the ponly positives of that would be that we could bring our own food.
			1. Emma will e-mail Wes, and also wait to see the info from café nostalgica. When she gets info from them she will share.
		4. Levi has also been approached by the hill top. So that is an option as well. Good idea – however we have to keep in mind what is the easiest and most convenient for professors – and we want get their attendance if possible.
		5. Emma will also look into options for liquor licences, in case that ends up as the best option.
6. VP Communications update
	* Apparel
		1. We only have a few orders in now, so lets please promo hard for this. Also don’t forget to promote the mugs, the t-shirts also. As well as the buffs.
		2. It would be great if we could have an apparel stand at trivia night as well (Felix).
	* Website budget proposal
		1. Amy was not able to do it this week, she will have it to Leo soon.
	* Scholarship winner names (Emma, provide to Leo for website)
7. VP Social update
	* Canal Skate
		1. Debrief : We had about 15 people, good mix of French and English. Any suggestions for next time?
			1. Levi: daytime skate might be better next time, the darkness wasn’t great. And perhaps room in the budget for beavertails.
			2. Not great enough to do another one this year… but for sure do it again next year.
	* Trivia February 10th
		1. Seems like everyone is going
		2. Who can come: becca, ros, levi, leo, felix, emma. Nicole will be there by 8:30, amy cannot come.
		3. Table for apparel will be run by FELIX. Have a cash box, make a speech bilingually, ext.
		4. We need 2 MC’s for the event. Levi and Emma will do it.
		5. Trivia question over view - Everyone send your questions to LEVI. LEVI will send to AMY. Amy will print – 30 copies approximately.
		6. We will also announce that people will be disqualified if caught cheating.
		7. We get to give away two gift cards to the winners from 1848 – how do we feel about giving away mugs to the winners too. Everyone agrees that’s fine too.
		8. Socials can come to the next week with a schedule of post reading week activities we wanted to do.
			1. Tentative march 30th for hike
			2. Or hilltop pub night possibility
8. VP Finance update
	* Audit update – we are ahead of banking, so that’s good. Petty cash is up to date, there is a new one in there
	* Printer - should work with all macs. Plug it in, it will prompt you to download the software if you need it. And if anyone notices we need to replace the ink or paper, let amy know asap.
9. Questions/uncertainties/etc - Nothing
10. Varia – Nothing