GAIA Weekly Meeting Minutes

**Date: Feb 24 2014**

**Location: SMD 037**

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|  | **Attendance (Y/N )**  |
| President: Nicole Moffett | Y |
| VP Uni Affairs: Emma Jia | Y |
| VP Finance: Amy Huang | N |
| VP Communication Franco: Leo Ayotte | Y |
| VP Communication Anglo: Rosalind Ragetlie | Y |
| VP Social Affair Franco: Felix Mercure | Y |
| VP Social Affairs Anglo: Levi Gautreau | N |
| Secretary: Rebecca T.Doherty | Y |

Gaia Executive Meeting Agenda – February 24, 2014

1. Computer
	* Ros - I think we should vote on getting an internet card, because that seems to be the only solution. It would be 30-40 dollars. Through the uni you cant get internet (says lisa), but she suggests we buy a wireless usb with a receiver. Ros will check with Amy to see how it would work (do we pay just once…), and then we will vote on it next week.
2. Geolypm receipts have been approved and cheques have been written . Leo did not yet receive them. They are in the office, he will get them after meeting.
3. BOD update
	* Went in camera to discuss Honorarium – any unresolved issues were tabled until the next meeting.
	* Constitutional committee is meeting soon, in march. Emma will post details on fbook.
	* Elections update: if you want to run for safa, nomination period is on right now.
	* Arts ball is mid march : it is at st. josephs parish. 35$ a person, 60$ a couple.
	* Relay 4 life – arts has a team now.
	* Upcoming events
		1. Ipod battle in march
		2. Trip to montreal with hss mid march
		3. Arts ball
		4. Last party at 1848 in april (the night before our hike)
		5. Swing night
			1. Nothing within the next two weeks though. Mainly focus on election.
		6. Emma will post any missing details.
4. President updates
	* March 6th meeting to include year reps
		1. Nicole will e-mail year reps
	* Elections
		1. Advertise elections March 5th  - which is also our wine and cheese
		2. Nomination forms available March 10
		3. Nomination forms due Friday March 14th at 5pm
		4. All Candidates meeting Friday March 14th at 5pm (which gives them a few days to get campaign stuff together)
		5. Campaign period March 17-March 21h
		6. Voting Day March 21th 8:30am-6pm
		7. Ballot counting March 21st at 6pm (voting from 8:30 AM to 6PM)
		8. Announcement of incoming exec March 21st prior to Climbing Event
	* Gaia Relay team
		1. Relay for Life on March 7th in the UCU
		2. Sign up on the page that Nicole posted in our group!
	* Recycle Mania
		1. Tuesday Feb 25 5:30-8:30pm - spread this around if possible.
5. Secretary update
6. VP Uni Affairs update
	* Library
		1. Follow up on book returns etc,
		2. Promo
	* Scholarship
		1. Recipients to pick up cheques - emma will send reminder to them to come and get those.
	* Wine and Cheese update
		1. Wednesday March 5th 3-6pm at 1848
		2. Purchase name tags – Emma will do this.
		3. Grad student development –
			1. Its just us and the GGSA – they are giving us 200 dollars. So we need to decide how much food, and drink tickets. Also its not likely department would not help, they didn’t help with gis day.
			2. We will order two veggies, and one cheese plate. Emma will also purchase large wheel of brie, and crackers.
		4. Table for in front of 1848: emma will get table, from either sfuo, or we can ask 1848 if we can just drag one out of there.
		5. Amy will have to get petty cash.
		6. Emma will make a schedule for us for the evening. And for set-up times.

VP Communications update

* + Apparel
		1. Promo!
		2. Extension of deadline to February 28th
			1. We NEED more sweater orders!!!! Will e-mail year reps so they can really help with this.
	+ Class presentations THIS week - things to cover:
		1. February 28th apparel deadline – extended to
		2. February 28th pub night
		3. March 5th wine and cheese
		4. Elections
		5. March 21st climbing
	+ Who is available to make a list of classes – must go to timetable : Becca will do this, everyone else will sign up for classes.
	+ Email - will be able to get sent tonight.
1. VP Social update
	* Pub night on Friday - Shameless - we have to be very inclusive with this - because it’s a bit more intimidating. Pre drink is at Felix’s. Please advertise this asap.
	* Have poster ready ASAP
2. VP Finance update
3. Questions/uncertainties/etc
4. Varia