GAIA Weekly Meeting Minutes

**Date: Friday January 10th, 2014**

**Location: Café Alt**

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|  | **Attendance (Y/N )**  |
| President: Nicole Moffett | Y |
| VP Uni Affairs: Emma Jia | Y |
| VP Finance: Amy Huang | Y |
| VP Communication Franco: Leo Ayotte | N |
| VP Communication Anglo: Rosalind Ragetlie | Y |
| VP Social Affair Franco: Felix Mercure | N |
| VP Social Affairs Anglo: Levi Gautreau | Y |
| Secretary: Rebecca T.Doherty | Y |

1. Nicole; We have lots of fun things to walk about …. Things coming up quick
	* Ros does The computer work?
	* ROs: Not sure yet.
	* Nicole: Ok can you put that on your list to confirm this week please.

**Green Week**

* + Wed 22 of January at 5:30-7 PM. Talk on green economies, there is one speaker. Our job is to do a lot of promo for it. And if you could attend if possible that is great, it’s in FSS 4004.
	+ Green week is 2 weeks long, so spread that around if you can.

We will soon be approaching **elections**---start spreading the word! If you know anyone interested, let them know it is coming up soon. We have a lot of great year reps,

1. President updates – Nicole:
	* A lot of you let me know already, but If you haven’t please let me know asap if you can go to winter retreat. It’s afternoon evening event next Saturday.
		1. People who can: Ros, Emma , Levi and, Leo.
2. Secretary update - Becca: No updates
3. VP Uni Affairs update - Emma:
	* *Scholarship* – Did everyone look at it? (All: yes, looks good). Ok, I am just waiting on Leo for the translation. What should we do for timeline?
	* Nicole: why don’t we get it translated by Monday, put it out by Wednesday – and then let them know who gets it by the 24th?
	* Emma: sounds good. Can GAIA members apply for it?
	* Nicole: Yes.
	* Emma: Should we make it two separate 75$ ones, or one 150$ ?
	* Nicole: how does everyone feel about 2X 75?
	* Levi: that sounds good.
	* Nicole: So Comms, promo materials will need to be made. It will open up on Monday the 13th. And close on midnight Friday 24th. Will be announced by Emma on Wednesday the 19th. There should be facebook event, and poster. Will this be online submission?
	* Emma: it says in the document to send it to Nicolette, who will print it without the names, and deal with it that way so it is anonymous.
	* Nicole: any other questions on this scholarship?
	* No.

*Library* – I was thinking of putting it in the newsletter, promoting it to students.

* + Nicole: How are we going to run operating this system…
	+ Emma: I’m going to make a sign in sheet ill have it made up, and a process written out for exec members to understand how to run it when people come in to take books out.
	+ Nicole: How long can they take them out for?
	+ Emma: longer then the ones at the library. I was thinking 24 hours.
	+ Nicole: there should be a poster, something we can post on facebook, and web site and faculty. Emma do you mind doing that?
	+ Emma: Ya no problem. When should I have this done by?
	+ Nicole: we can talk about that when we do comms update. Also are we still talking about the poli sci round table?
	+ Emma: no.
1. VP Communications update - Ros:
	* Apparel is done! Slight hiccup, the writing is not green, it’s white. Green wouldn’t show, and they suggested it would be the best. The bandu’s are already as well. Also, I told him if he couldn’t drop it off after 5, then to let us know when he wants to, and we can arrange for someone to be here.
	* Nicole: if you tell him any time on Wednesday before 5:30 I can meet him.
	* Ros: Ok great. I’ll CC you on this next e-mail so you can be in contact as well.
	* Nicole: when do you want to send out the next collective email. I think we should next week. Because at that point we would have apparel stuff sorted out by then. It would include; apparel, scholarships, library, the round table, tubing, nature museum.
	* Promo events such as scholarship, round table, library, tubing and museum by Monday.
2. VP Social update -
	* Nicole: lets debrief holiday event.
	* Ros: I think it could have been better.
	* Nicole: I think compared to others I think it was ok. Could have been better. I liked it because there were some different people here. There were a lot of different francophones whom we don’t normally see at events. **A good idea for next year would be to perhaps include a French film**. Also, we did great for Toy Mountain, I took the donations after and bought more toys to add to the toy mountain donation so there was a big donation, which is great.
	* Nicole: We had planned to do **tubing** next week…, which is still reasonable, if we get out things by Monday.
	* Ros: how does payment work?
	* Nicole: We look after the bus, and anyone who comes pays their price when they arrive. Levi, what are the hours?
	* Levi: they’re open until 9. She quoted me for 15$ a person. Our benefit is that we don’t have to pay anything yet.. if we know not enough people sign up, we can cancel, and not loose any money.
	* Nicole: for tomorrow afternoon can you book the bus, and know exact numbers that we can advertise.
	* Levi: Yes
	* Ros: I’ll wait to put numbers on the poster until I hear from you Levi.
	* Nicole: Levi can you set up the doodle process as well.
	* Nicole: Ok I have class on Thursday nights.
	* Becca: So do I. (2 others also have class)
	* Nicole: If we mostly have class on Thursday…. Why don’t we just do it on the Tuesday of the next week? Even though we have nature museum? (All in agreement that is the best option) Lets say Tuesday the 21st then. Its probably the best solution, reducing stress. Even though it’s been pushed, by **Tuesday the 14th lets still start promoting by then. Physical posters need to be put up for tubing, library, and scholarship.**
	* Amy: we have night tubing on 21st, and museum on 24th right?
	* Nicole: Yes
	* **Night at the Museum** - levi: its 24 $ a ticket, and we have to buy straight up. We cant ask for bulk, and give back what we don’t sell. Especially now that its 2 events in one week… I think we should subsidise it.
	* Nicole: we have to really look at the budget since we are subsidising other things as well.
	* Levi: we can also just pomo it, and see how it goes…. Maybe for the first 15 we subsidise.
	* Amy: lets start a sign up sheet and see how many sign up and then go from there.
	* Nicole: I think it would be kind of cool if we met in café alt as a group first…. Maybe at 7. Lets find out if café alt is booked on the 24th, and we can get a license. How will we tackle promo…. I think it can be purely online.
	* Levi: I think we can do classrooms.
	* Levi: I will get the licence at the LCBO.
	* Nicole: I’ll get the list of classes for people to sign up.
	* Nicole: Also when people sign up for the museum thing, are we going to have to have a certain deadline…
	* Levi: I think we should just buy ten tickets, and then adjust and buy more as the sign in sheet grows.
	* Nicole: Anything else Levi?
	* Levi: I don have details yet, but rock climbing is still supposed to be in February. I’ll keep you guys posted on the details of that.
	* Nicole: Monday the 3rd we also have a gaia canal skate.
3. Amy - VP Finance update
	* I can’t submit anything without a consensus from everyone. What I have right now is what we get as our levees, and what we would typically spend – as well as a column as existing balance. But the problem is still that we have a deficit… even though we have money in the bank. The deficit number is 2000. Right now in the bank we have about 4000. I told Sean I would get it to him at the beginning of January, but I had to wait for the meeting to happen to get everyone’s consent.
	* Nicole: Motion to approve this budget, seconded by Levi. For: 5, against: 0, abstain 1.
	* Amy: I’m writing cheque now for 1848 food, and from food from movie night (to Felix and Becca).
	* Nicole: Just a reminder for everyone, any time you write a cheque, make sure your name is on it and indicate what it’s for. **Also, for Thursday have money ready for Ros for your apparel.**
	* Ros: do I have to pay them right away for it?
	* Nicole: Last time they gave me an invoice, and then I got a check.
	* Ros: ok I’ll email him and find out about that.
4. Questions/uncertainties/etc – Nobody.
5. Varia

Nicole: New weekly Weekly meeting time: What works for everyone? It will have to be after 5:30 to accommodate for those in Coop.

Becca: I’m going to suggest Thursdays at 7PM. :

- all in agreement

 Nicole: Ok so new meeting time is Thursday at 7PM. Also please send me your potential office hour times, so I can get that done. I will let you know by Sunday…. And they will start next week.