GAIA Weekly Meeting Minutes

**Date: November 13th, 2013**

**Location: SMD 037**

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|  | **Attendance (Y/N )**  |
| President: Nicole Moffett | Y |
| VP Uni Affairs: Emma Jia | Y |
| VP Finance: Amy Huang | Y |
| VP Communication Franco: Leo Ayotte | N |
| VP Communication Anglo: Rosalind Ragetlie | Y |
| VP Social Affair Franco: Felix Mercure | Y |
| VP Social Affairs Anglo: Levi Gautreau | Y |
| Secretary: Rebecca T.Doherty | Y |

1. Nicole: Alternate meeting next week - We will try for 4-5:30 on Monday of next week instead. Emma will check if this works, if not we will do Thursday @ 5:30. Also when we hear from Leo, that might change things too.
2. Computer - Ros: I emailed Liisa, who will get back to me today to fix
3. Green Week –that.
4. BOD
	1. Senate draft measure: email adam.denora@gmail.com
	2. Emma:
		1. They changed the way the policy form was changed, they just send out an e-mail.
		2. Nicolette hadn’t gone to her UART, but all still got honorarium. BORA, vota Nov 26-28 to see if people want to have an SFUO general assembly as highest form of decision making. There will be a referendum - but you have to register to vote.
		3. SFUO got a new photocopying contract, which is good because its cheeper.
		4. A reminder that everyone can attend BOD’s.
		5. Reminder for 12 days of Holidays, we should pick a date asap – Felix will follow up on that since we did already choose one. For Comms, 12 days of holidays doesn’t need to be include in the newsletter.
		6. Sat Jan 18, Winter Arts retreat – it will be later, dinner included.
		7. Voted for money back for VASA. Ademsa issue is still unresolved.
		8. Nov. 22 @ 8:30 is ipod battle
		9. Dec 3rd red cup party, toy mountain event.
		10. For movember, 10-5 on Mondays and Wednesdays, you can sign up for free checkups, and giving away free things. If women feel left out, just draw a moustache, and not shave that area.
		11. Theatre is having a party off to celebrate moustaches tomorrow in 1848. And having a movie night in café alt this week.
		12. Smiles campaign, the author of the book, is coming in to speak after next BOA. There will be a moustache calendar – safa is doing a movember calendar. People will vote for who has the best moustaches, top 12 will be in the calendar. Arts has a movember team ‘mostaches’ – they want us to raise money for that team – winner of the university gets to meet Chris Hadfield.
		13. January 19th, office tours video. Liisa made a schedule of the offices where they are going to submit. We are at 1:00 on January 19th.
5. GIS Day
	1. Promo! Promo! Promo!
	2. Food: ordering today
		1. Nicole: Order one Humus, veggie, fruit platter. For cake half slab is good, vanilla icing. Green trim, Happy GIS Day! Balloons. Becca will ask him about buying tickets in bulk .
		2. Nicole: Amy, for an idea of finance, 2 x 45, one 40, and one 35.
	3. Class presentation sign up – Nicole: Keep signing up if you haven’t already, sign up, keep promoting the whole gis day and the morning session.
	4. Registration update – Nicole: Leo is not here to update us on this, hopefully he will be able to let us know. We probably have about 11 registered. If there’s 11 already registered, and only 16 spots,
	5. Begin promo for GIS Day in general
		1. Posters – Ros: I made the general poster for GIS day, it includes main information, but not a ton of details on ‘what is gis day, or the specific schedule”. I will be able to have it done by the end of today. I will send Nicole a copy to double check, then put them up tomorrow.
		2. ROs : I will also make the fbook group and post schedule by tomorrow too. Draw attention and awareness to social event. Everyone can use the stuff she posts to promo it.
		3. Nicole: It would be ideal to have the cards for professors in their mailboxes by the end of the week, so try for that as well.

 (with lab screens promoting schedule etc)

* 1. Nicole: Tables during GIS Day - **Distribution of Tasks**
		1. Registration Table in the a.m. [Felix and Amy] @ 8AM
		2. Assistance in set up in the a.m.(probably around 9 AM) [Levi and Emma]
		3. Table at 1848 Social with merchandise: Everyone should be there if possible – Between all of us we should be able to rotate through the table. Nicole will send out an email about the times for this.
1. President updates – Nicole: Had a PRT yesterday morning. Basically just everything that happened at BOD was re-stated.
2. Secretary update - Becca: No updates
3. VP Uni Affairs update - Emma: no updates
4. VP Communications update
	1. Apparel – Ros: If we want plaid shirts, we have to decide what plaid shirt we want before we get an estimate. She will send the link in the e-mail.
		1. For hoodie: No logo on front, then you get logo on arm, and on the back.
		2. We have to decide between the three different brands, which have significant differences in a price. Students would either pay 35 vs. 50.
		3. It would be 175 for Gaia to subsidise 5$ sweater.
		4. Before next weeks meeting, talk to people. Would they rather have cheaper, or expensive American apparel?
		5. We also have to talk about colors. Ros will get mock ups of black with green, salt and pepper with dark green.
		6. Everyone agrees on buffs, not hats. Black and white is
	2. Geo-olymp progress – Felix: We have a lot of people registered. Leo submitted our theme as Astro lab.
5. VP Social update
	1. November pub night – Felix: We will go to shameless on November 29th. Pre drink will be at Emma’s.
	2. Pictures from Apple picking and Gatineau Park – Nicole: Levi had given pictures to leo, would be good if we could get them up on the gaia page. Amy has some too, she will post them as well.
	3. 12Days of Christmas follow – Nicole: Felix will secure the date we chose, and also book Café Alt.
6. VP Finance update
	1. Audit – Amy: I am keeping up with the Log book, I will work on receipts and statements. Next audit is a work in progress. The first one was due on the first, and I havent gotten feedback yet, but it should be fine.
	2. Have written the cheques to pay people back, Nicole will sign them after the meeting.
7. Questions/uncertainties/etc
8. Varia
	1. Levi: The 24th was when we had planned nature nocturne museum night, but there’s a lot of other things going on. There’s a lot going on the weekend before… so lets keep that in mind when planning. He will find out when we need to buy tickets by.
	2. Exec bonding: Everyone is still ok with doing that next weekend - on Friday the 29th.