GAIA Weekly Meeting Minutes

**Date: October 23, 2013**

**Location: SMD 037**

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|  | **Attendance (Y/N )** |
| President: Nicole Moffett | Y |
| VP Uni Affairs: Emma Jia | Y |
| VP Finance: Amy Huang | Y |
| VP Communication Franco: Leo Ayotte | Y |
| VP Communication Anglo: Rosalind Ragetlie | Y |
| VP Social Affair Franco: Felix Mercure | Y |
| VP Social Affairs Anglo: Levi Gautreau | Y |
| Secretary: Rebecca T.Doherty | Y |

1. Welcome!
2. Attendance
3. Year Reps
   1. Welcome! Yay!
   2. Becca will Make a separate update for year reps
4. Constitutional Committee: Nov 13th @ 7PM [Specifically for going over the safa constitution]
   1. Attending
      1. Emma will be there.
      2. N.M: Anyone else who wants to go can. Let Nicole know if you know anyone else you think might want to attend.
      3. Leo mentioned the senate issue, which will be at the BOD. Nicole has the draft measure if anyone wants to look at it – it will be in the GAIA office / let emma know if there’s anything else you want brought up at BOD.
         1. Nicole - Senate draft measure: Suggesting an internal appointing for those months of the year that tend not to have representation from certain faculties.
         2. Leo: the goal is to have more representation at the senate all year. The reps in the senate would be accountably to the faculty if they chose it – it will be chosen on criteria. Fear is that it might become elitist. There are different sides to the argument.
         3. Nicole: If anyone wants to know more, Nov 10 – they will be doing a clause-by-clause discussion in Arts 350.
5. Computer: Ros: If by next weeks meeting we haven’t been able to get it resolved, we will talk to Liisa next week.
6. Faculty council
   1. Leo assisting in transition: he has only heard from Chantal so far – hopefully she will be interested.
   2. Year reps or exec member
      1. N.M: If not, we can open it up to other students
7. Muggy Mondays
   1. Meeting with exec next Friday: Nicole will meet with Steph next Friday to discuss collaboration. Lets brainstorm ways in which we can get coffee for free. If anyone thinks of ideas let Nicole know.
8. Green Umbrella
   1. Meeting November 15th: Hopefully Nicole will have more info for then.
9. GIS Day
   1. Promo! Promo! Promo! Nicole: Thanks to Leo and Ros, we have some great promo for registration for this. We need to fill up these 15 positions – so lets promo lots. Invite everyone you know to the Facebook event.
   2. Food
      1. Becca: cake; option for price - 40 for plain cake, 50 for one with cool design.
         1. Wes will let us know how much he can contribute , then we will make a decision
      2. **Becca will get 1848 quotes - Emma will send becca contact info.** [drink tickets, and food platter options]
   3. Nicole: Class presentation sign up
      1. 1st wave, will be this week – focusing on 2 main things; GeoOlympics, and GIS day morning conference. **Emma will make a google doc, sign up with classes you’re going to do** – that way everyone can contribute.
         1. Cover in presentation:
            1. Geolympiades (10-12 January): the deadline for choosing our team is November 11th. Registration happens between 18-25 of November. Register by the 24th of Nov on the doodle. Say; cool weekend, only in French, Friday dinner time, until Sunday at 1. You shouldn’t miss class if you go to this – there will be a variety of activities and challenges. 18+ since there are some organized drinking events. Cost is 120 – transportation will depend on how many register.
            2. GIS day Morning sessions: Advertise that we want registrants to be able to attend the whole morning. So say its in the morning, from 9-12, and it’s a great opportunity for networking – with 40 other members of transport Canada, talking about GIS applications in a practical sense. One student will be selected to write summaries of the sessions that will be published in a document they’re releasing after. Continental breakfast included. The whole thing is free.
      2. From 13-19: Second round of presentations. Talk about the whole GIS day – and open up the whole
   4. Friday Nov 8th, open up registration to sub session attendance
   5. November 6th, begin promo for GIS Day in general [also when we will start promoting the social event] **Comms, by Nov6 – We need:** 
      1. **Posters**
      2. **Schedule**
      3. **Fbook event**
      4. **Draw attention and awareness to social event**
   6. November 13-19 Class presentations with focus on general GIS Day concept
   7. November 16th send out invite to professors to attend the social event
   8. November 16th, focus will shift from Forum promo to general GIS Day promo

(with lab screens promoting schedule etc)

* 1. Tables during GIS Day – **not identifying tasks now, but everyone start thinking about all these tasks, and where you think you will be able to help.** 
     1. Bake Sale possibility via Kate [2+]
     2. Registration Table in the a.m. [2]
     3. Assistance in set up in the a.m. [2]
     4. Table at 1848 Social with merchandise [2+]

1. President updates
   1. PRT update -Nicole: on Friday Nov 22 – there will be an Ipod Batte. Gaia should put together a team, if anyone wants to join Nicole’s team.
      1. Nov 30 - Cup party for November
      2. Nov 16 – Trivia night in the basement of Royal Oak. 3$ a person, or 10$ for a team of 5.
      3. Nov 20 – 7-9PM Stash fest: put on by translation – a party celebrating moustaches in Café alt
      4. December: 12 days of Christmas – start thinking of what we might want to do.
      5. Next BOD on the 10th @ 6PM.
2. Secretary update
3. VP Uni Affairs update – Emma:
   1. Started the scholarship for next semester. Textbook scholarship: Released next semester, 150$. Will post the questions on the group for feedback.
   2. Library plans – she will e-mail year reps soon. And she has a list of all the classes offered next semester to work off of.
4. VP Communications update – Ros:
   1. Apparel – she got a email back from Scott. He said anything was possible. But she doesn’t have quotes yet – **will bring all of the options and pricing options when she has them**. She will email him today to remind him she’s still waiting.
   2. Ros: the CRT today – there is a movie night on he 14th of November, put on by Sax? Movie Is troy.
   3. Leo—did you return the other first aid kit?
5. VP Social update
   1. 50/50: Amy won.
   2. Register our campaign under GeeGees for awesome : Completed by Levi.
   3. Ryan updates on PhilRound Table
      1. They were just curious of everyone’s activities. He told them about our GIS day, and Hike. They went over details of Ipod battle – red cup green cup party. Not heavy into context, kind of just waiting for peoples feedback on their planned activities. If people need financial help, there is flexibility for them to help you.
      2. Nicole: As we transition out of geegees for awesome campaign, we will go into Movember.
   4. Debrief:
      1. Gatineau Park Hike - Everyone: Good turnout. No hitches.
         1. Royal Oak – Everyone agrees, good turnout there too.
         2. How did we feel about the doodle: it was tricky because not everyone followed the directions, i.e. put their e-mails. But otherwise, it was a good idea.
         3. Maybe next time make e-mail list public, not confidential, will maybe make people want to come more.
         4. Leo: Will do this for the GIS day forum – make it public.
   5. November 2nd Scavenger Hunt – This weekend
      * 1. Promo! Promo! Promo!
        2. Attendance---who is attending?
           1. Attempt to offer at least 2 teams!
           2. Felix: Right now we have a team of 4, and we will try and get one more. So we will provide another team ideally.
           3. If anyone has any ideas for locations they could add to the scavenger hunt – let Felix know and he pass them over.
        3. Food/other contributions
           1. Felix: We will still contribute pizza.
           2. Left over pop, and snacks from the hike, we can give them too.
   6. GeoOlymp
      1. Promo! Promo! Promo!
         1. Facebook, class presentations
   7. Pub Night: End of November: Next weekend – Levi and Felix will have a tentative date, and pub locations to propose.
   8. Other Social Updates: Felix going to SRT
   9. Levi & Felix will also brainstorm on Movember fundraising ideas.
6. VP Finance update
   1. Audit: Amy has the audit done. She is just going to get Arno to look at the budget sheet – she will take a look today, so she has tomorrow to fix anything before its due Thursday.
   2. Amy will be changing her office hours to 10-11:30 on Mondays.
   3. She will be writing checques for Felix, Levi, Nicole and Chris Bos(Weebly).
7. Questions/uncertainties/etc
8. Varia
   1. Exec Bonding : Everyone fill in the doodle ASAP.
   2. Ros: Winter arts retreat is on 18th of January – Day long, in café Alt.
   3. Ros: how are we going to do meetings with members in co-op next semester?. Maybe change to evening meetings.
      1. Nicole: Both office hours, and exec meetings will change.
   4. Emma: will make a doc for all the courses, and people will register to do class presentation [include, room, course code, and time]